

NEW YORK STATE EDUCATION DEPARTMENT
 Summer Food Service Program

Budget Revision Form

Sponsor Name: _____ Date: _____

ADMINISTRATIVE BUDGET

OPERATIONAL BUDGET

Item	Sponsor Amount	Item	Sponsor Amount
Salaries/Fringe Benefits		Food Service Labor/Fringe Benefits	
Rent for Office Space (provide contract)		Food	
Office Supplies		Non-Food Supplies	
Administrative Mileage		Transportation of Food	
Audit Fees		Utilities	
Telephone		Equipment Rental	
Postage		Depreciation of Non-Expendable Equipment	
Printing/Copying		Kitchen Rental (provide contract)	
FSMC Bid Advertisement		Tuck Rental	
Insurance		Refuse Removal	
Indirect Costs		Transportation Children (rural only)	
		Equipment Repairs (normal maintenance only)	
Total		Total	

Prepared by _____ Date _____

SED Approval _____ Date _____