

Paid Lunch Equity Exemption Request for SY 2016-2017

SFA Information

Name of SFA:	LEA Code:
Contact Person:	Contact Phone:
Address:	Contact Email:

Factors For Consideration

- 1) Has the SFA been certified as meeting the updated meal pattern requirements?
- 2) Is the SFA financially prepared to continue to meet meal pattern requirements (e.g., higher costs associated with sodium targets, higher fruit consumption at breakfast, and offering whole grain-rich products)?
- 3) What steps is the SFA taking to meet the Smart Snacks in Schools standards for items sold from the school food service account?
- 4) What projected financial considerations does the SFA have associated with these changes? What non-federal revenues do you anticipate coming into the school food service account (e.g., State reimbursement, a la carte sales, and general fund contribution)?
- 5) Has the SFA considered expanding offerings of fresh fruits and vegetables and/or expanded the varieties offered?
- 6) Does the SFA use salad bars?
- 7) What menu improvements have been made to encourage students to eat healthier meals and make the program more appealing?
- 8) What efforts has the SFA made to increase student acceptance/participation?
- 9) Does the SFA have an updated Wellness Policy with the required elements?
- 10) Has the SFA corrected all deficiencies, implemented all corrective actions and complied with all fiscal action identified in the most recent Administrative Review report?
- 11) Does the SFA utilize signage, food placement and other techniques effectively to promote the selection of reimbursable meals?
- 12) Has the SFA previously met all paid lunch equity requirements?
- 13) Is the SFA currently meeting all non-program food revenue requirements? Submit the completed [Nonprogram Food Revenue Tool](#) or alternate mechanism used by the SFA to determine the need for the SFA to increase its revenue from nonprogram foods.

14) Are all child nutrition staff vacancies filled?

15) Does the SFA have all necessary equipment for storing, preparing and serving healthy meals and competitive foods?

16) Has the SFA applied for federal grants to purchase equipment? If funding has not been received, will the SFA use its own funds to accomplish the proposed activities?

17) What has the SFA done to improve the certification process to increase access to the program (e.g., maximize use of direct certification including SNAP and Medicaid, etc.)?

Send or fax this form to the attention of: "PLE Team Member"

Fax: (518) 473 – 0018

Attach a letter of exemption request on SFA letterhead.

The letter should address each item above, with documentation to support each item, where appropriate.

Send a completed [Paid Lunch Equity Tool](#) or alternate means for paid lunch price calculation for SY 2016-2017. (<http://www.fns.usda.gov/sites/default/files/cn/SP09-2016os.pdf>)

Send a [PROJECTED 2016-2017 Balance Sheet](#).

(NYSED use only)

School Food Program Specialist assigned to exemption request:

Date approval or denial letter sent to SFA:

Three-month average expenditure calculation:

(Total Expenditures / Number of Months Operating x 3)

Excess cash available for PLE from SY 2015-2016:

(Year Ending Balance – Three-Month Average Expenditures)

Projected excess cash available if increase meal price for SY 2016-2017:

(SY 2016-17 Weighted Average Price Requirement with 10 cent cap x Average Number of Paid Lunches Served in SY 2015-2016)

Notes: