



Office for Prekindergarten through Grade 12 Education
Child Nutrition Program Administration
99 Washington Avenue, Room 1623 OCP, Albany, NY 12234
(518) 486-1086 Fax (518) 474-9920
Portal.nysed.gov

To: Summer Food Service Program Sponsors
From: Paula Tyner-Doyle, Coordinator
Date: November 2, 2012
Subject: Federal Small Purchase Threshold Adjustment

This memorandum provides updated guidance regarding the Federal Small Purchase Threshold, as it relates to all Food and Nutrition Service (FNS) program procurements under Federal grants. The new threshold is confirmed as \$150,000; replacing the previous threshold of \$100,000. The change was made through statutorily required administrative action.

This increase in the threshold will allow for more small purchase procurements to be conducted using relatively simple and informal methods for securing services, supplies, or other property provided that procurement, regardless of amount, is conducted in a manner that ensures free and open competition. State and local agencies may set a lower small purchase threshold and thereby impose more restrictive procurement procedures as authorized by 7CFR §3016.36(a), §3016.37(a), and §3016.60(a). Therefore, all State and local procurement requirements still apply.

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