

## March 22, 2016 Summer Food Service Program Webinar Q&A

### Time Frame Between Meals?

- \* There are no time restrictions between meals, as long as the times do not overlap.
- \* For example: If breakfast is ending at 10:00 AM, you can start lunch at 10:15 AM.

## 2015-2016 Income Guidelines

- \* The income guidelines can be found on the Knowledge Center under the Summer Food Service Program blue tab.
- \* Once on the SFSP page the income guidelines are located under Eligibility.

## New Income Guidelines for SFSP

- \* The new income guidelines will be available in June 2016 and will be used to make determinations on applications received July 1<sup>st</sup> and on.

## New Non-Discrimination Statement

- \* The non-discrimination statement is new this year and the most current version is on the main page of the knowledge center.
- \* The full statement is required on all information that is being sent home to families about the Summer Food Service Program, however if it will not fit or it is a smaller document, you may use the simple statement. The simple statement should be in the same size font as the rest of the document.
- \* If you have further questions please check with SED to determine which statement to use.

## Are experienced sponsors still required to attend training?

- \* Experienced sponsors in good standing are not required to attend training.
- \* Potential new non SFA sponsors are required to attend training. Follow this [link](#) for additional information in regard to training dates and locations.

## Multiple Vendors per Site in Regards to Micro-purchases

- \* A micro-purchase is a purchase that is \$3,500 or less per transaction and does not require obtaining competitive bids if you determine the price to be paid is fair and reasonable however, these conditions apply to micro-purchases.
- \* The use of micro-purchases must be written into your procurement policy. Any micro-purchase must meet the equitable distribution requirement which means purchases cant be made with the same vendor for every purchase and unfairly restrict competition. You must alternate among vendors
- \* You must be able to document how you determined a micro-purchase was fair and reasonable and the basis for the determination.
- \* Please note: Purchases can not be split to avoid another procurement method.
- \* Please call with any remaining questions.

## Changing the Menu

- \* You have a lot of flexibility in what you serve in the program. If you need to change your menu throughout the summer, you are able to do so. Just make sure that the posted menu and production records reflect these changes.

## Is the Meal Pattern the Same as the National School Lunch Program?

- \* If you are an SFA, you do have the option of using the same National School Lunch Program meal pattern, or you can choose to use the SFSP meal pattern.
- \* The majority of our sponsors switch over to the SFSP meal pattern since it does not take into account the age grade group requirement and it is a lot easier to implement at you SFSP sites.

## Other Information

- \* The webinar does count towards **one** hour of continuing education credits.
- \* All SFSP information can be found on the CNMS Knowledge Center.
- \* For further questions please call our office at 518-486-1086.