AGREEMENT TO FURNISH FOOD SERVICE
FOR THE NEW YORK STATE SUMMER FOOD SERVICE PROGRAM
(SPONSOR/SCHOOL)

THIS AGREEMENT is made and entered into between school food authority (SFA) _______________________
and(sponsor)_____________________________________________________________________________

WHEREAS the (SFA)_____________________________agrees to supply unitized meals
(inclusive/exclusive) of milk and juice to (sponsor)______________________________with and for the prices
herein listed:

Breakfast…….$__________ each   Lunches……..$_________ each
Snacks……….$__________ each   Supper……….$_________ each

It is further agreed that (SFA)________________________, pursuant to the provisions of the Summer Food
Service Program regulations, attached copy of which is part of this agreement will assure that: said meals meet
the minimum meal pattern requirements as to components and portion sizes, NYS sanitary codes are complied
with and full and accurate records that the sponsor will need to be maintained in order to meet its responsibility
including menus, production records containing the amounts of food prepared and portion sizes and the daily
number of meals delivered by type. It is further agreed that a quality control plan, which meets the criteria
established by the Department, will be submitted with and made part of this agreement.

These records must be reported to the (sponsor)______________________________promptly at the end of
each month. The (SFA)________________________agrees also to retain records required under
the preceding clause for a period of 3 years from the date of receipt of final payment under this agreement (or
longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program
available to representatives of the U.S. Department of Agriculture, NYS Education Department, and the General
Accounting Office for audit or administrative review at a reasonable time and place.

In the event that the (SFA)_______________________________is receiving Federal assistance under the
National School Lunch, Breakfast Program, Special Milk Program, or is receiving donated commodities for use
in its (name of program)________________________under this Agreement, all revenues shall
be deposited into its nonprofit food service account and all expenditures made by the SFA in connection with
this Agreement shall be paid from such account.

This Agreement shall be effective as of (date)____________________. It may be terminated by notice in
writing given by either party hereto to the other, at least 30 day prior to the date of termination.

IN WITNESS WHERREOF, the parties hereto have executed this agreement as of the dates indicated below:

SFA (Officer of the Board of Education) Sponsor (Member of Executive Board, Mayor, etc.)

Title Date Title Date

Location of food preparation centers(s):