

**2021-2022 School Year Public Announcement for School Meals  
Seamless Summer Option (SSO) of the National School Lunch Program**

\_\_\_\_\_ (Local School Food Authority) today announced an amendment to its policy for \_\_\_\_\_ area school children for serving **(breakfast and/or lunch)** under the Seamless Summer Option (SSO) of the National School Lunch Program for the 2021-2022 school year, which would allow for all children attending the following schools to be served meals at no charge.

*School Name, Address*

*School Name, Address*

For additional information please contact the following person:

\_\_\_\_\_ [Insert name of school(s)]

Attention: \_\_\_\_\_ [Enter contact name and title]

\_\_\_\_\_ [Insert department or division]

\_\_\_\_\_ [Insert Address]

\_\_\_\_\_ [Insert City, State, Zip, and Contact Phone Number]

\_\_\_\_\_ [Insert Email Address]

**Nondiscrimination Statement:** This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint), (AD-3027) found online at: <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint> and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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