SUPPLY CHAIN ASSISTANCE (SCA)

How to Accept or Decline SCA Funds

Rounds 2 & 3

NAVIGATING TO THE SCA SCREEN

These first 3 slides are steps all SFAs must follow,

regardless of election choice.

LOG IN TO CNMS

SFA Annual Information for SY 2022-23

Child Nutrition Management System

PROGRAM ▸   CLAIMS ▸   REPORTS ▸   ADM

School Food Authority General Information

SFA Annual Information

School Food Authority:
LEA Code:
Payee Name:
Agency Type:
Team:
Contact:
County:
District:
Federal ID Number:
Municipality Code:
OSC Vendor Id:

US UEI:

Child Nutrition Management System

PROGRAM ▸   CLAIMS ▸   REPORTS ▸

SFA Name:
LEA Code:

Select Year for SFA Annual Information

School Year	Renewal Date
2022-23	
2021-22	
2020-21	
2019-20	
2018-19	
2017-18	
2016-17	

Supply Chain Assistance Funds Link

SCA OPTIONS

The next set of slides will show you how to:

(1) Accept All Funds

(2) Accept Partial Funds

(3) Decline Funds

(1) Accept All Funds

- Choose the *Accept All Funds* Option
  - The *SCA Amount* will populate the total amount available.

- Check *Attested* to attest to the Attestation Statement
  - If you accepted funds in SCA Round 1, your *Attested* information will populate from the previous round and you do not need to attest again.

- Click *Update*

- *Modified By* and *Date Modified* will update to the current user's information.

(2) Accept Partial Funds

- Choose the *Accept Partial Funds* Option

- Enter the *Partial Amount Accepted*
  - The total *SCA Amount* available will populate. Enter the amount you'd like to accept.

- Check *Attested* to attest to the Attestation Statement
  - If you accepted funds in SCA Round 1, your *Attested* information will populate from the previous round and you do not need to attest again.

- Click *Update*

- *Modified By* and *Date Modified* will update to the current user's information.

Supply Chain Assistance (SCA)

SFA Name:
SFA LEA Code:
SCA Amount:

- ⊙ **Choose an Option Below**
- ○ Accept All Funds
- ○ Decline Funds
- ○ Accept Partial Funds

[_____] **Partial Amount Accepted**

ATTESTATION STATEMENT

As a duly authorized official, in order to receive Supply Chain Assistance Funds (SCA), I attest that

- Is experiencing supply chain disruptions and related financial difficulties (including unanticipated cancellation of food and supply contracts, lack of availability of certain foods, unexpected substitution of food products, unpredictable increases in food and supply)
- Will only use funds to purchase domestic unprocessed or minimally processed foods
- Will not use funds for any labor, indirect, or other administrative expenses
- Will comply with all recordkeeping and review requirements per 7 CFR 210.9(b)(17) and 7 CFR 210.18, which would include maintaining documentation demonstrating appropriate use of SCA funds
- Will comply with all applicable Federal procurement and financial management requirements per 2 CFR 200
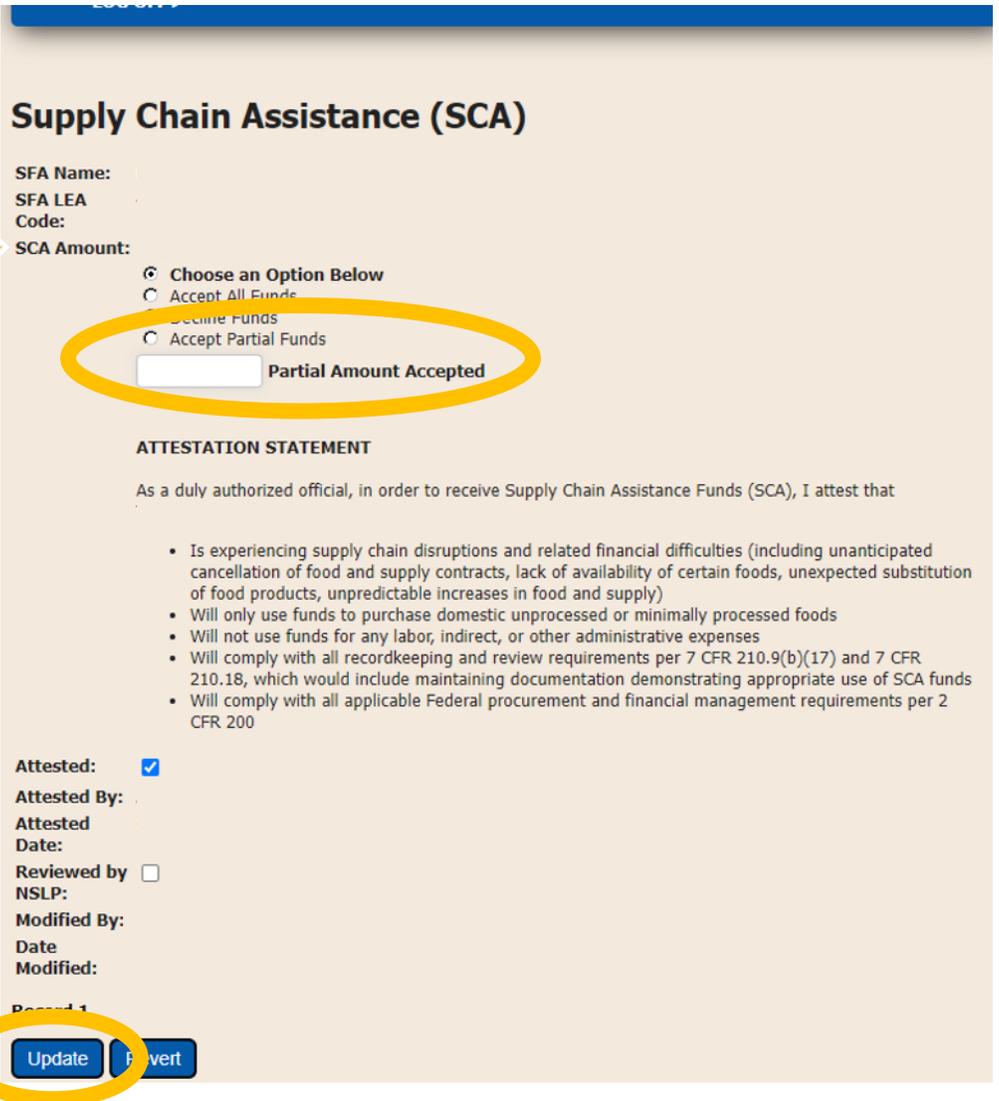
Attested: ☑
Attested By:
Attested Date:
Reviewed by NSLP: ☐
Modified By:
Date Modified:

Record 1

[Update] [Revert]

(3) Decline Funds

- Choose the *Decline Funds* Option
  - The total *SCA Amount* available will populate.

- Do Not Check the *Attested* Box
  - If you accepted funds in SCA Round 1, your *Attested* information will populate from the previous round. You do not need to edit this.

- Click *Update*

- *Modified By* and *Date Modified* will update to the current user's information.

FAQs

- These funds include both the second and third allocation of SCA.

- If you decline or accept partial funds, but intended to choose a different option, you can change your choice and then click *Update*.

- The *Attested* box is required, if accepting funds. If it is already checked, you do not need to edit it.

Supply Chain Assistance (SCA)

Rows updated: 1

SFA Name:
SFA LEA Code:
SCA Amount:

- ○ **Choose an Option Below**
- ⊙ Accept All Funds
- ○ Decline Funds
- ○ Accept Partial Funds

[   ] **Partial Amount Accepted**

ATTESTATION STATEMENT

As a duly authorized official, in order to receive Supply Chain Assistance Funds (SCA), I

- Is experiencing supply chain disruptions and related financial difficulties (includir
- Will only use funds to purchase domestic unprocessed or minimally processed fo
- Will not use funds for any labor, indirect, or other administrative expenses
- Will comply with all recordkeeping and review requirements per 7 CFR 210.9(b)(
- Will comply with all applicable Federal procurement and financial management r

Attested: ☑

Attested By:
Attested Date:
Reviewed by NSLP: ☐
Modified By:
Date Modified:

[Update] [Revert] [1 -> 1]