SUPPLY CHAIN ASSISTANCE (SCA)

How to Accept or Decline SCA Funds

Rounds 2 & 3
NAVIGATING TO THE SCA SCREEN

These first 3 slides are steps all SFAs must follow, regardless of election choice.
Log in to CNMS
SFA Annual Information for SY 2022-23
Supply Chain Assistance Funds Link
The next set of slides will show you how to:

1. Accept All Funds
2. Accept Partial Funds
3. Decline Funds
(1) Accept All Funds

• Choose the **Accept All Funds** Option
  • The **SCA Amount** will populate the total amount available.

• Check **Attested** to attest to the **Attestation Statement**
  • If you accepted funds in SCA Round 1, your **Attested** information will populate from the previous round and you do not need to attest again.

• Click **Update**

• **Modified By** and **Date Modified** will update to the current user’s information.
(2) Accept Partial Funds

- Choose the *Accept Partial Funds* Option
- Enter the *Partial Amount Accepted*
  - The total *SCA Amount* available will populate. Enter the amount you’d like to accept.
- Check *Attested* to attest to the Attestation Statement
  - If you accepted funds in SCA Round 1, your *Attested* information will populate from the previous round and you do not need to attest again.
- Click *Update*
- *Modified By* and *Date Modified* will update to the current user’s information.
(3) Decline Funds

- Choose the *Decline Funds* Option
- The total *SCA Amount* available will populate.

- Do Not Check the *Attested* Box
- If you accepted funds in SCA Round 1, your *Attested* information will populate from the previous round. You do not need to edit this.

- Click *Update*
- *Modified By* and *Date Modified* will update to the current user’s information.
FAQs

- These funds include both the second and third allocation of SCA.
- If you decline or accept partial funds, but intended to choose a different option, you can change your choice and then click *Update*.
- The *Attested* box is required, if accepting funds. If it is already checked, you do not need to edit it.