Attachment 39

NEW YORK STATE EDUCATION DEPARTMENT

Summer Food Service Program

New Site Information Sheet: Non-Camp Sites

1. 2.									
3.	Meal Service Site Address (as recognized by local municipality):								
	Street Number and Name:								
	City: State: Zip Code:								
4.	Will this be part of a mobile feeding route? Yes No **A mobile feeding route makes a series of stops at approved locations to serve children from the mobile vehicle.								
5.									
6.	Nearest Public School District the site is located in:								
7.	· /· · · · · · · · · · · · · · · · · ·								
8.									
	Name of Child Care Center:								
9.	Type of Site and Site Eligibility (Please Choose One):	ol le li leu							
	Open Site Restricted Open Site	Closed Enrolled Site							
	Vill the sponsor maintain operational control over the	 Are all children that will receive meals enrolled in regularly scheduled programming? Yes No 							
	neal service, and ensure only the sponsors trained staff or olunteers distribute meals?	scheduled programming? Yes No Does the Sponsor provide the programming? Yes No							
·	Yes No	If NO: Is the programming at this site provided by a non-profit tax-							
	. St. Mo	• exempt organization? Yes No							
Eligibility Documentation: enter data in one of the following areas.		Eligibility Documentation: Enter data in ONE of the following areas. Needy Area:							
	school Data:	School Data							
_	School (Public/Non-Public) Name:	School (Public/Non-Public) Name:							
	School (Lable) Not Lable) Name.	School LEA Code:							
:	School LEA Code:	Census Data (enter block group number):							
-	Census Data (enter block group number):								
-		Non-Needy Area:							
		Household Income Application School Certification							
		Headstart Certification CACFP Certification							
		Upward Bound Certification							
		Enter Number of Children Enrolled:							
		Enter Number of Children Eligible for F/R Priced Meals:							
10	. Migrant Sites: Attach documentation from the State Migr	rant Organization certifying site will serve primarily migrant children.							
Ski	ip questions 11-13 if you are an SFA sponsor operating at a	a NSLP site or if this site is a CACFP at risk afterschool meals center.							
11	 How was the need for a site at this location determined? mmunity groups: 	Include your contact with other current sponsors, schools, and other							
12.	Describe the organized and supervised system for serving	g meals to children:							
13.	Describe how the sponsor will ensure children will remain	at the site to eat meals: N/A for non-congregate meals.							
14.		Outdoor							
If this is an outdoor site, where will meals be served in inclement weather? Provide the address and name of the location:									
15.	Method of meal preparation (check one): Self-Prep (meals are prepared on site and served only a	t this site)							
Sat-Prep (meals are prepared on site and served at this site and other sites)									
	Satellite (meals are not prepared at the site)								

16.	Indicate how meals are obtained/procured:	Name of SFA					
	Purchased from a School Food Authority Competitively Procured	Name of SPA	··				
	Food Service Management Compan	-	Name of the	FSMC or Vendor	:		
	Purchased form University Campus Dining Sponsor Prepares Meals	3					
Sat	-Prep and Satellite sites only complete 17-20						
	Name of food preparation kitchen location: _						
18.	Address of food preparation kitchen location	:					
	County of food preparation kitchen location: Describe arrangements for the delivery, holding		meals and the	nrocedure used	to communi	cate adjustme	nts in the
_0.	number of meals delivered when variations in						
21.	First date SFSP meals will be served (mon						
22.		th/day/year):					
23.	Check days meals will be served: Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	Does the sponsor plan to implement Jewish D (Refer to FNS instruction 738-13, Attachment			Yes No nual)			
25.	Do you feed (check all that apply):	-1.				1 ::1 N G	co ()
	Program Adults -Amount charged for each mea Non-program Adults- Amount charged for eacl			not charged for m not charged for m	-		
26.	Will you be serving a six ounce portion of milk	? Yes No	o If yes, hov	v many?			
27.	Is the site serving: Congregate Non-co	ongregate B	oth *Re	equest for non-co	ngregate mea	als in rural are	as
	any meals served above the anticipated numbe Congregate meals only	· ·	ype One ***		Meal Type	Two	
	Meal Service Begin Time						
	Meal Service End Time						
	Offer vs. Serve (Y or N) SFA's ONLY**						
	Flexible Offsite Consumption (Y or N)						
	Menu Option						
	Points of Service						
	Shifts						
	Anticipated Participation/CAP						
	Please note, Offer vs. Serve (OVS) can only be implemente *One hour must elapse between the end of Meal Type On			participate in the NSLF	'/SBP.		
the no and co State	IFY this site will operate a non-profit food service; to the served; that all orrect; that the sponsor is aware that deliberate minand federal criminal statues; and that this programial or retaliation for prior civil rights activity in any programial or retaliation for prior civil rights.	eligible children will srepresentation or w will be available to a	be served meal vithholding of ir Il children regar	s free of charge; that aformation may residless of race, color	at the informa ault in prosecu	tion on this for tion under app	m is true licable
(Print	Authorized Official/SFSP Contact/Designated Representat	ive(Sig	gnature)		Title		Date
		SED USE	ONLY				
Den	artment Approval:			Date:			
	Code:	Rural	Urb				