

SAMPLE BID ADVERTISEMENT

To be printed in the _____ issue(s) of the
(Issue date(s))

(Name of newspaper)

ADVERTISEMENT

Sealed bids are requested by the _____
(Name of Sponsor)

for the Summer Food Service Program (give general description of services).

Sealed bids will be received until _____, _____ at
(Time and Date of Bid Opening)

_____, at which time they will be publicly opened
(Address of place where bids are to received)*

and read.

The bid specification/contract form may be obtained at the same office.

Board of Education
Anytown CSD
100 Main Street
Anytown, NY 10000

By _____
(Title)

*** If bids are to be received at a location different from that where the bid opening will take place, specify both locations and receipt/opening deadlines.**