

Afterschool Snack Program On-Site Self-Review Form

Reviewer Name	
School Reviewed	
Date of First Review (Within first 4 weeks of snack implementation)	
Date of Second Review	
What time does school end?	
When are snacks served? <i>(If approved for extended day snack, snacks can be served prior to the end of the school day)</i>	

Question	Yes	No
1. Are the snacks claimed only in approved after-school programs? <ul style="list-style-type: none"> Specify the after school educational and/or enrichment programs provided: 	<input type="checkbox"/>	<input type="checkbox"/>
2. If site has less than 50% free/reduced price eligibles, does the after-school program have the appropriate applications and rosters on file so all snacks are correctly claimed for free, reduced or paid reimbursement?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there an accurate point of service accountability for counting snacks when: <ul style="list-style-type: none"> Over 50% are free eligible? Less than 50% are free eligible? 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. What is the school's count of snacks on the day of visit? <ul style="list-style-type: none"> What is the reviewer's count on the day of visit If there are significant differences in the counts, why is this occurring? 		
5. Does the site have an appropriate and accurate system to document daily attendance?	<input type="checkbox"/>	<input type="checkbox"/>
6. Does the snack menu meet the snack meal pattern requirements? (students must be offered and must take two complete components)	<input type="checkbox"/>	<input type="checkbox"/>
7. Do all snacks claimed for reimbursement on the day of visit meet meal pattern requirements?	<input type="checkbox"/>	<input type="checkbox"/>
8. Are production records being completed daily?	<input type="checkbox"/>	<input type="checkbox"/>
9. Is corrective action required? <ul style="list-style-type: none"> If yes, what must be changed? When will it be corrected and by whom? 	<input type="checkbox"/>	<input type="checkbox"/>